

Great Lakes Region
Spring Regional Council Meeting
March 7, 2021
Virtual "Zoom" Meeting



Welcome & Kickoff

- Wendy Willford, GLRPC RS, called the 2021 Spring GLRPC RC Leadership meeting to order at exactly
 - 8:45am on Sunday, March 7, 2021
- Attendance taken (note: attendance monitored throughout the meeting also; see table below)

Alysia Ann Apley	Ginger Wiseman	Kate Siegel	Melynda Ziehm
Amanda S Butcher	Heather Simpson	Kerry McKinley	Monica Spiers
Brenda Tomlinson	Heather Galbraith	Kim Heaman	Sharlee Lowe
Britt Weber	Jill Byard	Linda Short-Lowe	Stacy Wonsey-Anderson
Candy Tavormina	Joe Belote	Lorri Witkowski	Susy White
Carolyn Wheeler	Julie Graber	Maria Selner	Tammy Cunningham
Christina Riggs	Katherine Colfer Reece	Mary Orlando	Wendy Willford
		Megan Levine	Cindy Hogan

- **Spring 2021 RC Agenda**
 - **MOTION:** Melynda Z moved to approve 2021 Spring GLRPC agenda, Brenda T seconded
 - **MOTION PASSED** unanimously
- **FALL 2020 RC Minutes**
 - MOTION: Brenda T moved to approve the Fall 2020 RC meeting minutes; 2nd Candy approved
 - **MOTION PASSED** unanimously

Regional Officers' Reports

- **RS Report**
 - GLRPC has 177 members within 15 clubs and 4 riding centers
 - All clubs (but one) have had their leaders complete USPC Mandatory Leadership Requirements
 - Wendy reviewed the [GLR Board Roles & Responsibilities](#) and emphasized each club/ riding center has a 'buddy' board member [Buddy Clubs](#)
- **Treasurer's Report – Melynda Ziehm**
 - Melynda reviewed the Treasurer's report (hyperlink above)
 - Highlights:
 - Investment of GLRPC Funds - Discussion
 - \$3,000 minimum balance required to join/maintain a Vanguard investment
 - **Motion:** Candy T moved to further explore the Vanguard investment of the GLRPC funds; Jill B seconded
 - **Motion Passed** unanimously
 - 2022 Dues
 - **Motion:** Brenda T moved 2022 membership dues remain at \$40 per member; Ginger W seconded
 - **Motion passed** unanimously
- **2021 HMO Report – Alysia Apley, Stacy Wonsey-Anderson**
 - Securing Chiefs for Rallies: Eventing, Dressage, Show Jumping

- **ACTION:** Each DC to send Alysia at least ONE AHMJ from each club
 - Alysia will plan training/refresh for all AHMJ's
- **2021 RIC Report – Kerry McKinley**
 - Kerry reviewed the 2021 RIC report (hyperlink above)
 - *Please review and leverage the hyperlinks w/in the RIC report*
 - Instruction/Education:
 - Clubs can leverage the wonderful instructional tools and hyperlinks in Kerry's RIC report
 - **ACTION:** Club leadership, please copy/keep Kerry updated on your educational activities – just cc'ing her on club communication - reach out to Kerry if questions.
 - Standards of Proficiencies (PC = SOP)
 - While preparing your members for Certifications, well in advance please review the Standards of Proficiencies and updates Kerry shared in RIC Report
 - Request for Additional Knowledge/Information on SOP's:
 - Eventing especially Pacing; potential for UL clinic education to be recorded and the JLC Zoom education for D level members
 - SOP virtual clinic – target to schedule April
 - UL Clinics
 - Mounted dates in RIC report
 - Unmounted HB/HA has option within Festival clinics; if festival cancelled Kerry has plan to address for our GLRPC
 - UL Testing
 - **ACTION:** interested members for UL testing, please leverage the [great rubrics and materials on the USPC national site](#).
- **2021 RTC Report – Brenda Staat-Tomlinson**
 - Brenda shared we have several more apprentices and the region will provide the standard apprentice
 - All listing of [Certification Examiners is on the GLRPC website also](#)

Old Business

- **Virtual UL Zoom Clinics**
 - Dates noted in [2021 RIC Report](#)
- **Leadership Calls**
 - Excellent discussions and conversations with the first DC leadership meeting Brenda led; very positive interactions and partnership among DC's and leadership
 - **ACTION:** All DCs and leaders, please become active and provide your learning needs, interests to Brenda – she'll make it happen.
 - Next DC meeting is April 19 at 7pm via Zoom
- **Examiner's Clinic – RIC/RTC**
 - Well attended examiner's clinic on February 21 from 3-7pm – regional examiners and apprentices
 - Kerry reviewed the answers from USPC NE's to clinic questions; please see [2021 RIC Report](#) See "Examiners Clinic" section
- **Virtual National Quiz Rally – Wendy Willford, RS**
 - GLRPC: strong participation ~24 members and eight clubs represented
 - All scoring announced by March 15
 - THANKS to our leaders who also volunteered and helped – Thanks!!
- **Omnibus – CMPC**
 - Ready to share and out on our GLRPC Website: [Omnibus](#)

2021 Activity Information, Financial Reports or Budget Proposals

- **Annual Meeting Financial Report – RS (Wendy)**
 - GLRPC covered the registration for 15 team members
 - Note: this was half than budgeted and fell within our 2020 expenses/budget
- **Standards and Certifications Clinic – (Kerry) RIC, RTC, HMO**
 - These expenses are free to the region; please see RIC report for more information
- **Everything HM Trailer Rally (Club Activity) – (Julie) SSPC**
 - SSPC has opened up to the region a planned club activity for an “HM Rally”
 - Targeting Sat, May 1 at a location near the location of our past Quiz Rallies
 - HM trailer rally
 - Some mounted opportunities also
 - Question: can come unmounted or share a horse – many different opportunities and SSPC will “make it work” for the members to learn - thanks!!!
- **EBTH Rally (Club Activity) – (Jill B) TBPC**
 - Virtual event
 - Targeting weekend of May 8; date being confirmed
 - TBPC will share more details
- **Tet Camp (Club Activity) – (Ginger) PPC**
 - Date in May/potentially June
 - **ACTION:** Ginger will send a survey out to all membership in region; DC’s please encourage your members to respond
 - Sat/Sun weekend; target \$100
 - Max of 24 participants
 - Lodging cannot be provided/available due to COVID guidelines: camping ok; hotels available
 - Lunch (individual bag lunches) available; but breakfast/dinner will be on own
 - Targeting all four phases (running, HM, jumping, swimming – unless pool closed)
- **Eventing Rally – MHIIPC**
 - Budget in development and will review by the GLRPC RC special meeting within approx. the next week.
 - **ACTION:** Wendy survey the GLRPC RC leaders to find date/time to obtain quorum and voting status. Thereby the GLRPC RC leaders will review and vote to approve the proposed Eventing Rally budget
 - Completed and GLRPC Regional Leaders’ meeting setup to vote on Eventing Rally proposal & Budget – Mon, Mar 15 8pm; please see Mon, Mar 15 meeting minutes with eventing rally one page summary, budget and official motion w/ vote at [end of this document](#) **MOTION-
click here**
- **SJ Rally – KCSRC, TBPC**
 - May 28-29; paddocks and trailer tack rooms
 - Overnight paddocks available; priority given to participants attending Sun, May 30
 - **MOTION:** Brenda moves that the region accepts the [show jumping rally budget](#) as proposed with approximately \$270 loss taking into account competitor tax (champ fee). Ginger seconds
 - **MOTION PASSED** unanimously.
 - [SJ Rally – One Page Flier](#) and also one page flier [for open SJ show on Sunday, May 30](#)

- **Dressage Rally – GRPC**
 - Sat, June 5 one day rally out of trailers; overnight stabling is limited and will be saved
 - **MOTION:** Ginger moved to make a motion to accept budget as adjusted with a \$300 loss; Melynda seconded
 - **MOTION PASSED** unanimously
- **Tet Rally (Club Activity) – (Ginger) PPC**
 - Targeting Tet Rally in the September/Fall timing
 - If strong interest for champs in 2022, can adjust to do a modified tet rally to qualify
 - Limiting to ~24 participants
- **Fall RC Meeting (Virtual)**
 - Sunday, Nov 7 held via Zoom

Committee Report – JLC

- JLC intros:
 - Kat Hogan, Miriam Graber, Moriah Orlando, Hanna Willford, Britt Webber, Brenna MacLeod
- JLC Secretary Report:
 - Emails – transitioning to GLRPonyClub.org instead of personal emails for the JLC board members
 - Scholarship opportunity
 - D Derby – for 2021 transitioning to a Club Sponsored activity (SSPC)
 - JLC energy and resources focused towards D Level Zoom education
- JLC Treasurer’s Report:
 - \$728.14 balance
- JLC Old Business:
 - Annual Convention
 - Virtual national quiz rally
 - Member feedback:
 - Went very smoothly; lots of learning from annual convention zoom
 - Classroom and Barn questions strong
 - Scores by March 15
 - UL Clinics
 - Excellent topics
 - Sharlee, as a Vet student, provided excellent education and instruction
 - Linda monitoring the chat was very helpful
 - Examiner’s clinic
 - Apprenticing opportunities
 - Excellent information and potential optimize for apprentice participation
- JLC New Business
 - [Scholarship \(flier hyperlink\)](#)
 - Focus questions prompting entrants’ submission:
 - Via Google; can also handle PDF’s if member cannot do Google form
 - Timing – entry deadline April 14; decision approx. mid-May
 - Both a D member and a C member \$250
 - Paid out directly from the region to the pony club event; winner never touches the scholarship funds;
 - Reviewing and Select Applicants
 - Ask: any regional members to help with selecting
 - Volunteers: Ginger W, Candy T, Melynda Z
 - Funding
 - Asking for \$250 from region to match the \$250 the JLC has budgeted

- **MOTION:** Ginger W moved that the GLR funds to match the \$250s the JLC will be sponsoring; Jill B & Alysia A both seconded motion
 - **MOTION PASSED** unanimously
- D Derby Focus
 - SSPC will be leading and sponsoring --- contact Julie Graber for more details
 - Date confirmed July 9-10 near SSPC
 - The JLC will be actively volunteering
- D Level Educational Zooms
 - To focus the educational topics in Survey for Educational asks will be sent out
 - **ACTION:** DC's to encourage D level members/families to complete survey
- Networking with other Regions at Festival
 - Target Ice cream Social
 - Location at the Wilford Family campsite
- Nominating committee
 - Committee: Rachel Apley, Finley Siegel, Mia Smyka

New Business

- **2021 National Test Updates – Kerry McKinley, RIC**
 - Aug 9-13 Racine, WI area HB/HA, C3, B, A
 - Updates for 2020: X-country course is provided ahead of time and can walk
 - Phase 1: HM, Flat Phase 2: riding over fences (can retest- w/in 2 years)
 - Note: can also look at testing outside of our zone and timing
 - Look at USPC website for national testing information
 - **ACTION:** if you have a member who is wanting to do any national testing, please verify Kerry is aware and can help your team member.
 -
- **GLRPC Website Tour – Lorri Witkowski, Technology Administrator**
 - Need to log into your USPC id to view materials and participate in the GLRPC website
 - GREAT website for calendar, education and certification materials
 - **ACTION:** Ginger and Wendy to work with Lorri on shutting down the old weebly website; current weebly site 'automatically pushes' to the new site (hyperlink above)
- **2021 Calendar of Events and Club/Center Roles – Wendy Willford, RS**

Additional New Business

- **UL Mounted Clinics – (Kerry) RIC**
 - Please see dates proposed; Kerry will target to secure Bunny Hendrix for the May 8-9 timing for our first regional mounted UL clinic.
- **D Event Derby (Club Activity) –(Julie) SSPC**
 - July 9-10
 - Columbia City, IN (just outside Fort Wayne)
 - 100 stalls in three barns
 - Lots of space, rings, areas to spread out and be safe for our D level members
 - Camping spots (some elec)
 - ~\$100 / competitor
 - Jump heights from ground poles to ~2'3"-6"
- **Coming Soon: Leadership Requirements for Instructors, Volunteers, Adult Members – Wendy Willford, RS**
 - Wendy will forward the latest/greatest for mandatory training/safety requirements for adults, leaders

Championships/Festival 2021

- **National changes, qualification, application process (Linda, Wendy) Region Liaison, RS**
 - USPC website under 'Championships tab'
 - [Details eligibility for each individual participant by discipline – please review](#)
 - **ACTION:** all DC's please share eligibility information with members who are interested in attending/ participating in Festival
 - Application steps:
 - Providing intent to Attend Festival: send to Linda by May 1
 - Member/family complete USPC application and Linda approve application to be sent before/by April 1
 - **ACTION:** all DC's help members meet May 1 deadline for application
- **Champs Camp – Linda Short-Lowe, Region Liaison and Kerry McKinley, RIC**
 - Wintergreen Farms (Plainwell, MI)
 - Date: July timeframe; exact date TBD based upon applicants
- **Championships 2021 budget proposal – (Linda) Region Liaison**
 - **MOTION:** Ginger moved to approve 2021 championship budget as presented; Brenda T seconded
 - **MOTION PASSED** unanimously

Club Level Testings and RTC Report – (Brenda) RTC

- **GLRPC Website – excellent resource!!**
 - [Website of regional](#) certification materials:
 - Help to plan testing
 - Examiners and certification focus
 - Testing dates - regional led testing for C1&C2
 - Testing dates - club led testing
 - **ACTION:** all DC's to complete the [certification date file](#) on the GLRPC website when their certifications planned and if open to other clubs to join- critical for planning
- **C1/C2 Testing**
 - Target dates: 8/21-22 or 8/14-15
 - **ACTION:** all DC's to share with their interested members and share interest with Brenda T for scheduling/planning

Annual Meeting Highlights

- [Following is a topline summary](#) from the Annual Meetings – Thanks Wendy
- The [annual meeting actual spend to budgeted](#) allocation came in at 50%; please be sure to check out the great educational videos of speakers, events that you can review until mid-year.

Nominating Committee (Wendy)

- Slated nominating committee for the 2022 GLRPC regional officers:
 - Jill Byard, Ginger Wisseman, Monica Spiers, Kim Heaman
- **MOTION:** Candy moved to approve roster of nominating committee members; Melynda Z seconded.
 - **MOTION PASSED** unanimously

Additional Topics (Wendy)

- Fundraising ideas were discussed for the region to help with funding
 - Western trail riding (PC and open to community) – Ginger W
 - Calendar collage of photos / memories Candy T (daughter loves to help, Vistaprints)
 - Magnets to promote USPC 'Upcoming Activities' - Joe B
 - Yard signs Jodan graphics - Stacy , Mary O
- **ACTION: Wendy** will provide an opportunity for interested individuals to sign up Sunday, March 7 GLRPC Spring 2021 RC meeting adjourned at 2:35pm

Great Lakes Region Spring Regional Council Meeting (cont)

**Eventing Rally Budget Proposal & Vote

March 15, 2021

Virtual "Zoom" Meeting



Call Meeting to Order

- Wendy Willford, GLRPC RS, called the 2021 Spring GLRPC RC Leadership supplemental meeting: Eventing Rally to order at 8:07pm on Monday, March 15, 2021

Attendance taken

- 11 of 18 clubs were in attendance – reaching an official quorum
- Three regional officers + two regional officers both club and regional officers

	Brenda Tomlinson		Cindy Hogan (Me)
	Ginger Wisseman		Sharlee Lowe
	John Griffith		Candace Tavormina
	Kathleen Siegel's		Monica Spiers
	Kim Heaman		wendy willford
	Stacy W-Anderson		jill byard
	Lisa C. KVII PC		kerry.mckinley
	Mary Orlando		Molly Shie

- Eventing Rally Overall Information**

Eventing Rally Information

What	<ul style="list-style-type: none"> GLR Sponsored <u>Eventing</u> "Qualifying" Rally
Where	<ul style="list-style-type: none"> Hunters Run Farm 3320 Casey Road Metamora, MI
When	<ul style="list-style-type: none"> Saturday, May 22nd, 2021 All 3 phases will be run in 1 day rally- Dressage test, X-Country and Stadium round.
Fee/Awards	<ul style="list-style-type: none"> \$150 Entry Fee Awards will be given for Horse Management and Riding
Eligibility	<ul style="list-style-type: none"> All Pony Club members AND HORSEMASTERS in good standing may participate. Club, GLR and national dues paid in full. The DC is responsible for determining eligibility and safety of members in his/her club.
Teams	<ul style="list-style-type: none"> Consists of 3 or 4 riding members and a Stable Manager. Mixed rating teams are recommended. Each team must have a captain. Each team is required to have a Stable Manager primarily for safety due to tying to the trailers. Exceptions for older/more experienced teams may be petitioned to the Organizer. Stable Managers are required for teams at Championships. Horsemasters are welcomed and enter with youth members. Each team must have an official adult chaperone. (Not required for all-Horsemaster team.) Teams must have a coach (can be shared by more than one team), a coach is required. If your club does not have enough participants to form a full team, you may contact other clubs, or inform the Rally Secretary, who may be able to help you form a Scramble team.
Mounts	<ul style="list-style-type: none"> All mounts (mares and geldings only) must be 5 years of age or older at the time of the rally and should be the rider's regular mount for Pony Club activities and/or approved by the club DC or supervisor of instruction. Mounts must be able to be tied or stand in a trailer all day and be appropriate for member to manage on the ground and under saddle.
Entries	<ul style="list-style-type: none"> Open date to send entries is April 8, 2021 Snail mail postmarked and emailed entries are due Saturday, May 1, 2021 Snail mail or emailed entry must follow with required paperwork: Entry form(s), entry fee, signed chaperone form(s), and signed coaching form(s). \$20/competitor late fee if postmarked after May 1, 2021. Coggins and health certificate (if required) are sent in with HT entry to rally Secretary.
Rules	<ul style="list-style-type: none"> Horse Management for the rally will be run in accordance with the USPC Horse Management Handbook and Rules for Competition 2021, any addenda and the annual newsletter.
Stabling	<ul style="list-style-type: none"> Stabling available at Hunters Run for \$35 per night. 14 Stalls available first come first serve. Be prepared to use trailers for tack at the rally. Typical tack area at day rally could be a trailer dressing room or empty horse area of trailer, bed of pickup truck or canopy area. Feed rooms are not required because it is not an overnight, on grounds rally. Remember, stall cards should be posted on your horse's stall/trailer wherever you are stabled.
Horsemasters	<ul style="list-style-type: none"> Horsemasters are welcomed and will compete with youth members in teams. No chaperone required, emergency contact is required.
Medical Armband OR Wrist Band	<ul style="list-style-type: none"> Each competitor (including Stable Managers) must wear a Medical Armband containing an original, signed USPC or USEA Medical Card OR Medical Wrist Band in accordance to USPC policy 0128, effective 1/1/15. It is the responsibility of the competitor to ensure the Medical Armband/Wrist Band contains current and correct information.
Lodging	<ul style="list-style-type: none"> Lapeer, MI is closest for overnight lodging.
Horse Changes	<ul style="list-style-type: none"> Any horse or level changes must go through rally Secretary; \$10 rally fee for changes will apply.
Cancellations/ Refunds	<ul style="list-style-type: none"> Doctor or Vet note required for refund. Rally cancellation guideline is <u>waived</u>.
Meals	<ul style="list-style-type: none"> Meals are not included in the entry fee. Chaperones are encouraged to pack coolers for team tack rooms.
Farrier/Vet	<ul style="list-style-type: none"> Will be on call during the rally. All services are to be paid at the time of service; payment is the responsibility of the horse/pony owner. Phone numbers will be available in the horse trial secretary tent.
Volunteers	<ul style="list-style-type: none"> Each team must provide 3 volunteers. Horse knowledge is not required to volunteer. AHMJ's with training are appreciated.

- Request for changes / updated USPC nomenclature to one page summary :
 - Show Jumping → Stadium Jumping
 - Reference to members, children, horse masters → Members

Budget proposal

Great Lakes Region			
Financial Report for Regional Activities -- BUDGET			
Hosting Clu: Regional Board with MHII		Prepared: Monica Spiers	
Activity: Eventing Rally		Activity Dates: May 22 2021	
Gains:		Totals:	
Fee: Riding Competitors Entry Fee	\$150.00	Quantity: 10	1500 +/-
Fee: Competitors Tax	\$10.00	Quantity: 10	\$100.00
Fee: Riding Competitors - late fee	\$20.00	Quantity: 0	0
Fee: Stable Managers Entry Fee	\$25.00	Quantity: 3	75 +/-25
Fee:		Quantity: 1	0
Fee:		Quantity: 1	0
Total Fees Collected			1675
Expenses: Services (Instructors, Judges, HM Judges, HM Assistants, Examiners)		Notes	
Name: CHMJ Fee	Becky Smith	Chief	Fee: 250
Name: XC course design	Dave Emmons	Facility Fee	10 400
Name: Show Jump Course Desi	Heather Lawson	will supply and set up course	0
Name: Show Jump Judge	Tim Sullivan		100
Name: Dressage Judge	Katy Perry	khadawaypettv@gmail.com	Fee: 400
Name: Tech Delegate	Candy Tavormina	stay at Mary's	100
Name: Vet Box Vet	Dr Moore	Jog and Vets Box	0
Name: David EMT	??	May need an alternative	100
Name: Starter	Lisa and Monica- Starter and Control		0
Expenses: Other (Facilities, Food, Travel, etc)			
Description:	CHMJ airfare		Amount: 200 +/- 100
Description:	CHMJ Mileage to airport and back		Amount: 20.5 +/-
Description:	CHMJ Lodging:Donated by local member	Becky can stay with Monica	Amount: 0
Description:	CHMJ Food		Amount: 120
Description:	TD Lodge- Local member	Candy will stay with Mary	Amount: 0
Description:	Office Supplies and Printing - Francie		Amount: 50
Description:	Ribbons	GLRPC Ribbons- HM and Riding	Amount: 200
Description:	Meals for all HM Judges and Staff		Amount: 150
Description:	Insurance (USPC)	Paid by club	Amount: 0
Description:	Prizes(donated-smarkpak, etc)		Amount: 0
Description:	Misc gifts for volunteers		Amount: 100
Total Expenses			2190.5
Net GAIN or LOSS			-515.5
Considerations:			
Need SJ Judge- Jen Brooks, Jen George			
All parents will need to be jump judge- 1 per jump			
Dr Moore-18-20 minute talk about Vet Box. How do you cool down in KY?			

- Candy donated her TD travel fee of \$100, taking the net loss to \$415 from \$515 (thanks Candy!!)
 - MOTION:** Ginger moved to approve the proposed May 22, 2021, Eventing Rally proposal and budget as proposed with ~\$415 with ten participants; 2nd by Melinda approved
 - MOTION PASSED** unanimously
- March 15 Zoom Meeting adjourned 8:41pm